

NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY
District Office, 850 Taylor Road, Newcastle, CA 95658
Minutes for the Regular Meeting held December 17, 2024

The agenda was posted on Thursday, December 12, 2024

A. CALL TO ORDER

Chairman Mark Riemer called the meeting to order at 8:00am.

B. ROLL CALL

Trustees Present - Gordon Takemoto, Bill Andersen, Roy Hebard and Mark Riemer

Staff Present - Jeff Forrey, Melissa Shenko and Laurie McAfee

Teleconference - Grant Kageta (home)

Absent - None

Guest(s) - Joanne English

Public - None

C. PUBLIC COMMENT - None

D. AGENDA REVIEW -

E. GUEST SPEAKER - Joanne English updated the Board on the success of the Wreaths Across America program that took place on December 14, 2024 despite the rain and shared photo's from the day.

E. CONSENT AGENDA

1. Approval of the Minutes for the Workshop Meeting on November 12, 2024.
2. Approval of Minutes for the Regular Meeting on November 19, 2024.
3. Approval of payment of the November 2024 Bills in the amount of \$11,341.37.
4. Approval of transfer of November 2024 income to Placer County in the amount of \$30,445.45.

A motion was made by Roy to approve all items on the Consent Agenda. Bill seconded. All in favor, motion carried.

F. PROJECT UPDATE -

1. Rocklin Cemetery Restroom and Pavilion - Project is on schedule despite recent rainfall. They have almost all of the concrete poured. All that is remaining is the Handicap stalls and a couple small curbs. SPMUD and J-Walt have completed the connection to the sewer and the trench has been backfilled. Asphalt work is scheduled for December 20th. The CMU Block installation is scheduled for January 6th.

G. MANAGERS REPORT -

1. PARS - In response to the Boards inquiry regarding the tracking of our investments; quarterly reports will be emailed out as well as a monthly statement detailing account activity and an annual review will be presented to the Board providing a detailed performance update. Any Board Member wishing to be on the email list for the reports may request to be added.
2. AB 2302 - In response to the Boards request that more information be provided by our attorney explaining the new Ralph M. Brown Act AB 2302 laws coming into effect on January 1, 2025, his understanding is that Workshop Meetings will not count as no action is taken during those meetings. Only regular meetings and special meetings would count. This would mean that Board Members may teleconference into two meetings per year but they will have to be posted at the location the Board Member is calling from and the call in site listed on the agenda.
3. LAFCO - Michelle from LAFCO did attend the Roseville Cemetery District Board Meeting to provide information regarding what their purpose is and why they are performing the service review and SOI study. The review and study will be starting this month and they anticipate it to be complete in August 2025.
4. Wreaths Across America - Joanne to provide update
5. Staff Acknowledgments - Joanne English shared that she had received compliments from some of the attendee's at the Veterans Day Ceremony at Ophir Cemetery which employee, Rob Pontius had attended and spoken at. Additionally, Jeff shared a correspondence from the Palmer family praising, employee, Melissa Shenko, on their experience working with her when planning their family members burial.

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -

1. Request to change the Workshop and Regular Meeting to the second and third Wednesday of each month - Board gave direction for staff to look into the procedure for changing the Board Meeting dates and to update the Board at the January meeting.

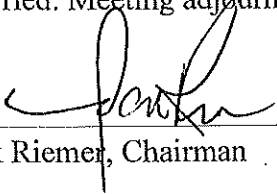
I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -

1. GSRMA Newsletter - Ralph M. Brown Act Amendments scheduled for January 2025

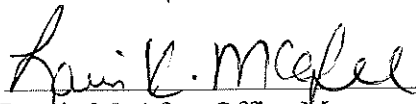
J. TRUSTEE QUESTIONS & COMMENTS -

1. Bill informed the Board and Staff that a customer wanted to thank employee, Laurie McAfee, with her assistance regarding her sons marker.

K. ADJOURNMENT - Gordon made a motion to adjourn the meeting. Roy seconded. All in favor, motion carried. Meeting adjourned at 8:40am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager