

FINAL AGENDA

OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF
THE NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY DISTRICT
June 18, 2024, at 8:00 a.m.

****FOR ACCESS TO THE MEETING VIA TELECONFERENCE, PLEASE CALL 1-712-832-8330 AND
USE THE ACCESS CODE 8092062#.**

This agenda has been prepared and posted at least 72 hours prior to the regular meeting of the Board of Trustees in accordance with the Ralph M. Brown Act. All public comments must be made during the public comment section unless the comment is regarding a specific agenda item at which time they can speak when the agenda item is reached. Public comments will be limited to three minutes for each speaker unless time is adjusted by the Chairman. Members of the public may address any matter under the jurisdiction of the Board of Trustees; however, the Board is prohibited from discussing or taking any action on any item not appearing on the agenda. Any person may obtain copies of materials pertaining to an agenda item by making a request to the District's office located at 850 Taylor Road, Newcastle, CA 9568 between 8:00 am and 3:45 pm. Anyone requiring a disability-related modification or accommodation to participate in the meeting should contact the District's Office at (916) 663-4660 as soon as possible, and at least 72 hours prior to the meeting date.

A. **CALL TO ORDER**

B. **ROLL CALL**

C. **PUBLIC COMMENTS**

D. **AGENDA REVIEW**

E. **CONSENT AGENDA**

1. Discussion and Approval of the Minutes for the Workshop Meeting on May 14, 2024.
2. Discussion and Approval of Minutes for the Regular Meeting on May 21, 2024.
3. Approval and Payment of May 2024 Bills, Review of List of Checks Prepared by Office Manager.
4. Approval of Transfer of May 2024 Income to County.

F. PROJECT(S) UPDATE

1. Pavilion/Restroom –

G. MANAGERS REPORT –

1. Meeting with Ryan from PARS
2. CSDA Trial Membership
3. MOU for Services with Placer County
4. Newcastle Sidewalk and Parking Lot Project Notice of Completion

H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS

1. Rocklin Cemetery Restroom and Pavilion
 - a. Design/Plans
2. PARS – Manager’s Recommendation letter, Resolution 2024-8, Sample Agreement for Admin Services and fee schedule.
3. Urn Vault Price Adjustment
4. Resolution2024-07 – District Manager Salary Range
5. Newcastle Sidewalk and Parking Lot Project
 - a. Notice of Completion

I. REVIEW OF CORRESPONDENCE TO THE DISTRICT

J. TRUSTEE QUESTIONS & COMMENTS

K. ADJOURNMENT

This agenda posted the 13th day of June 2024

Posted by: Laurie McAfee, Office Manager

Approved by: Jeff Forrey District Manager