

**NEWCASTLE, ROCKLIN, GOLD HILL CEMETERY**  
**District Office, 850 Taylor Road, Newcastle, CA 95658**  
**Minutes for the Regular Meeting held October 15, 2024**  
The agenda was posted on Thursday, October 10, 2024

**A. CALL TO ORDER**

Chairman Mark Riemer called the meeting to order at 8:00am.

**B. ROLL CALL**

Trustees Present - Gordon Takemoto, Bill Andersen, Grant Kageta, Roy Hebard and Mark Riemer

Staff Present - Jeff Forrey, Melissa Shenko and Laurie McAfee

Teleconference - None

Absent - None

Guest(s) -None

Public - None

**C. PUBLIC COMMENT - None**

**D. AGENDA REVIEW -**

**E. CONSENT AGENDA**

1. Approval of the Minutes for the Workshop Meeting on September 10, 2024.
2. Approval of Minutes for the Regular Meeting on September 17, 2024.
3. Approval of payment of the September 2024 Bills in the amount of \$13,072.41.
4. Approval of transfer of September 2024 income to Placer County in the amount of \$36,641.56.

A motion was made by Roy to approve all items on the Consent Agenda. Gordon seconded. All in favor, motion carried.

**F. PROJECT UPDATE -**

1. Documents Update and Project Schedule - Rocklin Cemetery Restroom and Pavilion - Project is moving along quickly. They are in the process of grading to prepare for laying the foundation. An agreement for Geotechnical services was signed with NV5 in the amount of \$10,230.00. They have already been out to collect soil samples. For connection with the sewer line, we are currently trying to determine and coordinate with whomever can provide us access to the gated off portion of the road where access will need to be obtained.

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**G. MANAGERS REPORT -**

1. LAFCO - Roseville Cemetery District informed LAFCO that they are contesting the study to evaluate the sphere of influence. LAFCO has placed a pause on the study until they have had the opportunity to meet and speak with the Roseville District.

**H. BOARD DISCUSSION & POSSIBLE ACTION ITEMS -**

1. Rocklin Cemetery Restroom and Pavilion - No action taken
2. PARS - The Board has requested that the item be tabled until the following month and for staff to provide estimated numbers for the end of the fiscal year as far as what the revenues vs expenses will be minus any capital projects.

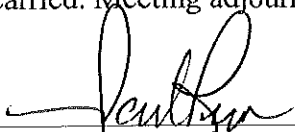
**I. REVIEW OF CORRESPONDENCE TO THE DISTRICT -**

1. A letter from Ethel Halvorson was received by the District, complimenting specific staff member's on their customer service and care with the family.

**J. TRUSTEE QUESTIONS & COMMENTS -**

1. Grant Kageta wanted to compliment the Cemetery staff on the grounds after having attended a service at another District Cemetery and seeing the comparison.
2. Mark Riemer wanted to compliment staff on the positive review and outcome of the Placer County Grand Jury report.

**K. ADJOURNMENT** - Gordon made a motion to adjourn the meeting. Grant seconded. All in favor, motion carried. Meeting adjourned at 8:35am.



Mark Riemer, Chairman



Laurie McAfee, Office Manager